

## Bylaws of the Board

## Quick Reference for Appropriate Motions to Use in Various Situations

<u>If you want to...</u>	<u>Motion to use</u>	<u>Needs a second</u>	<u>Can be debated</u>	<u>Can be amended</u>	<u>Vote required</u>
<b>Introduce an item for action</b>	Main motion	Yes	Yes	Yes	Majority
<b>Introduce an item which has been recommended by a Board Committee</b>	Committee motion	No	Yes	Yes	Majority
<b>Modify the motion</b>	Amend	Yes	Yes	Once	Majority
	Divide the question	Yes	No	Yes	Majority
	Refer to committee	Yes	Yes	Yes	Majority
<b>Defer action</b>	Postpone	Yes	Yes	Yes	Majority
	Table	Yes	No	No	Majority
	Refer to committee	Yes	Yes	Yes	Majority
<b>Prevent action</b>	Before debate: object to consideration	No	No	No	Two-thirds
	After debate: postpone indefinitely	Yes	Yes	No	Majority
<b>Reject the question</b>	Before debate: object to consideration	No	No	No	Two-thirds
	Move previous question or close debate	Yes	No	No	Two-thirds
	After debate: postpone indefinitely	Yes	Yes	No	Majority
<b>Consider a question second time</b>	Take from the table	Yes	No	No	Majority
	Reconsider	Yes	Yes	No	Majority
	Rescind previous action: without previous notice	Yes	Yes	No	Two-thirds
	with previous notice	Yes	Yes	No	Majority
<b>Vote on the question</b>	Call for a vote	No	No	No	Majority
	Move previous question or close debate	Yes	No	No	Two-thirds
<b>Re-open main question to debate</b>	Reconsider	Yes	Yes	No	Majority
<b>Change the form of debate</b>	Limit debate	Yes	No	No	Two-thirds
	Move previous question or close debate	Yes	No	No	Two-thirds

## Bylaws of the Board

9325  
(Appendix)  
(continued)

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<b>Interrupt; make personal request</b>	Rise for information	No	No	No	None
	Question of privilege	No	No	No	Decided by chair
	Withdraw a motion	No	No	No	Majority
	Parliamentary procedure inquiry	No	No	No	None
<b>Correct a mistake in proceedings</b>	Point of order	No	No	No	None
<b>Propose action which violates a rule of the meeting</b>	Suspend the rules	Yes	No	No	Two-thirds
<b>Challenge a decision of the chair Out of a committee</b>	Appeal	Yes	No	No	Majority
		No	Yes	Yes	Majority