HAMDEN HIGH SCHOOL

GREEN & GOLD GUIDE

Student Handbook 2022-2023



HAMDEN HIGH SCHOOL

2040 DIXWELL AVENUE HAMDEN, CT 06514 TEL: 203-407-2040 FAX: 203-407-2041

www.hamden.org

Nadine Gannon, Principal (ngannon@hamden.org)

HOUSE PRINCIPALS

Lisa Dyer (ldyer@hamden.org)
Melissa S. Richardson (mrichardson@hamden.org)
Scott Trauner (strauner@hamden.org)
Tegan Willis (twillis@hamden.org)

This guide has been created exclusively for Hamden High School students.

Please refer to the Green and Gold Guide (Parent/Guardian Handbook)

on the HHS website for additional information and fully described policies and procedures.

CORE VALUES AND BELIEFS

We aspire to educate students in a rigorous, diverse and supportive learning environment. All students at Hamden High School are challenged to become socially, culturally and globally aware as well as civically active and productive. Our students will demonstrate responsible personal behaviors, and will achieve self-reliance in order to obtain college/career readiness skills. Our students are further expected to be caring and productive young adults who are resilient and resourceful problem solvers. We believe students learn best when they are given real-world learning opportunities, and when adults work collaboratively to ensure a safe, supportive, and engaging learning environment.

PORTRAIT OF A GRADUATE

Dragons Empathize

We are kind and open-minded.

Dragons Persist

We are confident, adaptable and driven. We pursue goals through perseverance, resilience and work ethic.

Dragons Inquire

We connect, wonder, investigate, construct, express, and reflect.

Dragons Lead

We have a strong moral compass, are accountable and contributing members of society. We are fearless to tackle societal issues.

Dragons Embrace Diversity

We are appreciative of ourselves and the world around us.

STUDENT HOUSE ASSIGNMENTS & SUPPORT STAFF

Last Names: N - Z	Washburn House Mr. Scott Trauner	Quinnipiac House Mrs. Tegan Willis Ms. Melissa Richardson Ms. Melissa Richardson Ms. Melissa Richardson Ms. Melissa Richardson Ms. Melissa Richardson	Whitney House Mrs. Lisa Dyer Last Names: A - F	Administrator Administrators Grade 9 Grades 10 - 12
Ms. Catherine King	Ms. Judy Campbell	Mr. Michael Carter	Ms. Susan Barnshaw	Psychologist
cking@hamden.org	jcampbell@hamden.org	mcarter@hamden.org	sbarnshaw@hamden.org	
Last Names: Ree - Zz	Last Names: Ko - Red	Last Names: Des - Kn	Last Names: A - Der	
Mr. John Hanna	Ms. Kristen Schultz	Ms. Sharon Vance	Ms. Jodi Chodos	Social Worker
jhanna@hamden.org	kschultz@hamden.org	svance@hamden.org	jchodos@hamden.org	
Last Names: Ree - Zz	Last Names: Ko - Red	Last Names: Des - Kn	Last Names: A - Der	
Ms. Angela Salerno asalerno@hamden.org Last Names: Ree - St Ms. Megan Turski mturski@hamden.org Last Names: Su - Zz	Ms. Janine Gaffney jgaffney@hamden.org Last Names: Ko - Mir Ms. Tracey Jacobson tjacobson@hamden.org Last Names: Mis - Red	Ms. Jennifer Tulacro jtulacro@hamden.org Last Names: Des - Gre Ms. Connie LaFemina clafemina@hamden.org Last Names: Grf - Kn	Ms. Katherine Rosario krosario@hamden.org Last Names: A - Bre Ms. Charlene Scarpati cscarpati@hamden.org Last Names: Brf - Der	School Counselor

BELL SCHEDULES

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86	8a	7b		7a	ф	ba	200	<u>ה</u>	- 5a	46	4a	Commonda	Connections	36	3a	20	2a	16	a	Period
1:40 - 2:00	1:17 - 1:37	12:53 - 1:13	11.00	12:30 - 12:50	12:06 - 12:26	11:43 - 12:03	11.19-11.09	11:10 - 11:30	10:56 - 11:16	10:32 - 10:52	10:09 - 10:29	0.70 10:00 (20 1111100	9-40 - 10-05 (25 minute	9:22 - 9:40	9:01 - 9:19	8:38 - 8:57	8:16 - 8:35	7:53 - 8:12	7:31 - 7:50	Time Frame

Connections Schedule

7b	7a	6b	6a	5b	5a	4b	4a	Connections	3ь	3a	2ь	2a	16	1a	Period
12:53 - 1:13	12:30 - 12:50	12:06 - 12:26	11:43 - 12:03	11:19 - 11:39	10:56 - 11:16	10:32 - 10:52	10:09 - 10:29	9:40 - 10:05 (25 minutes)	9:22 - 9:40	9:01 - 9:19	8:38 - 8:57	8:16 - 8:35	7:53 - 8:12	7:31 - 7:50	Time Frame

BELL SCHEDULES

HHS PD/Early Dismissal Bell Schedule

Period	Time Frame
1a	7:31 - 7:58
1b	8:01 - 8:28
2a	8:32 - 8:59
2b	9:02 - 9:29
3a	9:33 - 10:00
3b	10:03 - 10:30
4a	10:34 - 11:01
4b	11:04 - 11:30
5a	7:31 - 7:58
5b	8:01 - 8:28
6a	8:32 - 8:59
6b	9:02 - 9:29
7a	9:33 - 10:00
7b	10:03 - 10:30
8a	10:34 - 11:01
8b	11:04 - 11:30

Lunch will not be served on PD or Early Dismissal days Periods 1-4 and periods 5-8 will rotate throughout the year

Semester Homeroom Bell Schedule

Period	Time Frame
HR (Period 1)	7:31 - 8:14
1a	8:14 - 8:28
1b	8:31 - 8:45
2a	8:49 - 9:03
2b	9:06 - 9:20
3a	9:24 - 9:38
3b	9:41 - 9:55
4a	9:59 - 10:20
4b	10:23 - 10:44
5a	10:48 - 11:09
5b	11:12 - 11:33
6a	11:37 - 11:58
6b	12:01 - 12:22
7a	12:26 - 12:47
7b	12:50 - 1:11
8a	1:15 - 1:36
8b	1:39 - 2:00

Students must report to 1st period for Homeroom Information

Two Hour Delay Bell Schedule

Period	Time Frame
4a	9:30 - 9:54
4b	9:57 - 10:21
5a	10:25 - 10:49
5b	10:52 - 11:16
6a	11:20 - 11:44
6b	11:47 - 12:11
7a	12:15 - 12:39
7b	12:42 - 1:06
8a	1:10 - 1:34
8b	1:37 - 2:00

Only Periods 4 - 8 will run during 2 hour delays

HPS DISTRICT CALENDAR

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Hamden Public Schools School Calendar 2022-2023

added to the end of the year until June 23" (8 makeup days). Any additional makeup Dates may change if school is cancelled recommendations. Makeup days will be days will be taken from April vacation, due to inclement weather, building starting from April 17th to April 21st conditions, or additional state

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Early Dismissal - Prof. Dev.-Oct 20 No School-Indigenous Peoples' Day - Oct 10 No School- Yom Kippur- Oct. 5 Su

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October 2022

September 2022

Certified Staff- Aug 24-29 First Day of School- August 30

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November 2022

Elem. Eve. Conference- Dec. 19 Early Dismissal Elem. Afternoon Confer. - Dec. 16 Early Dismissal Elem. Eve. Conference-Dec. Elementary Report Card- Dec. 12

No School-Election Day/Prof Dev. - Nov. 8
HHS Conferences- Nov. 16 No School- Prof. Dev. - Nov. 1 HMS/HHS- End of Marking Period- Nov. 7

No School- Thanksgiving Recess- Nov. 24-25

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May 2023

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 April 2023

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Early Dismissal- Nov. 23 HMS Conferences-Nov. 17

Early Dismissal- Dec. 22 No School-Holiday Recess-Dec. 23 - Dec. 30

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Early Dismissal- Prof. Dev.- May 18 No School- Memorial Day- May 29

No School will Juneteenth-June 19

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HHS Conferences-April 12 es-April 11 Friday- April

No School- Eid al-Fitr- April 21

Early Dismissal- Prof. Dev.- April 27 No School- Spring Recess- April 17-21

HMS/HHS End of 3rd Marking period- Mar. 30 Early Dismissal- Prof. Dev.- Mar. 16 Early Dismissal Elem. Evening Confer.- Mar 13

Early Dismissal Elem. Aft Elementary Evening Con Elementary Report Card

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GRADUATION REQUIREMENTS and COURSE PLANNING

Beginning with the class of 2023, students must earn a minimum of twenty-five (25) credits, and meet the proper credit distribution requirements.

Subject area	Specific Subject Requirements	9th	10th	11th	12th
Humanities - English	4 credits is required				
Humanities - Social Studies	 3 credits required 1 credit United States History 1 credit Civics or AP Government and Politics 				
Humanities - Fine Arts	1 credit required				
World Languages (after 1 credit)	 1 year of World Language is required After completing the year 1 requirement of World Language(*see below), any additional World Language courses will be counted as a Humanities credit. 				
Humanities - Total:	9 credits				
STEM - Mathematics	3 credits				
STEM - Science	3 credits (1 credit Biology)				
STEM - CTE	0.5 credit				
STEM - Total:	9 credits				
Physical Education	1.5 credits				
Health Education	1 credit				
World Language	1 credit				
Mastery-based diploma assessment(Capstone)	1 credit (mark grade level completed)				
State of CT Testing Requirement (SAT)	Mark grade level completed				
Total Credits Earned (must equal/exceed 25 credits)					

PROMOTION POLICY

- Incoming freshman students are expected to earn a minimum of **5.0** Carnegie Units by the end of their freshman year in order to be promoted to their sophomore year.
- Students in their sophomore year are expected to have accumulated **11.5** Carnegie Units by the end of the year in order to be promoted to the junior year.
- Students in their junior year are expected to have accumulated **17.5** Carnegie Units by the end of the year in order to be promoted to their senior year.
- Students graduating in 2023 will need to earn and be awarded a minimum of 25 Carnegie Units and meet the proper credit distribution requirements.

WEIGHTED GRADES AND CLASS RANK

WEIGHTED GRADES AND CLASS RANK

Students are provided with weighted and unweighted grade point averages (GPAs) at the beginning of each academic year, excluding freshman year, in their Naviance account. Non-weighted GPAs range from 0 to 4.0; weighted GPAs 0 to 7.5.

Weighted GPAs are used for the purpose of determining decile rank. Courses are assigned a weighting factor based upon the level of study designated for each course in which a student is enrolled. The more rigorous the level of study, the greater weighted value assigned to the course.

Grade	Percent	AP	Level 9	Level 7	Level 5
A +	100% - 97%	7.5	7.0	6.5	6.0
Α	96% - 93%	7.3	6.8	6.3	5.8
Α-	92% - 90%	7.1	6.6	6.1	5.6
B+	89% - 87%	6.8	6.3	5.8	5.3
В	86% - 83%	6.6	6.1	5.6	5.1
B-	82% - 80%	6.4	5.9	5.4	4.9
C+	79% - 77%	6.0	5.6	5.1	4.6
С	76% - 73%	5.9	5.4	4.9	4.4
C-	72% - 70%	5.7	5.2	4.7	4.2
D+	69% - 67%	5.4	4.9	4.4	3.9
D	66% - 63%	5.2	4.7	4.2	3.7
D-	62% - 60%	5.0	4.5	4.0	3.5
F	59% - 0%	0	0	0	0

Note: Calculation grid will be forthcoming in student Google Classrooms.

Decile Rank Guidelines

- Students must have completed at least four semesters of coursework at Hamden High School to be included in the decile rank.
- Students who attend high school for more than four years will not be ranked with the graduating senior class.
- Prior to their senior year, transfer students must have completed at least four semesters of coursework at Hamden High School to be included in decile rank.
- Qualifying seniors will be re-ranked after the first semester of their senior year.
- For final decile ranking purposes, inclusive of Valedictorian and Salutatorian, weighted GPA is recalculated after 7th semester using all S1 grades

- Unleveled classes will not count towards weighted GPA
- Classes with labs will count 1.2
- Summer school coursework **will not** be included as part of decile rank.
- Students in Grades 9-11 are expected to carry at least six credits per year to be included in the decile process.
- Seniors can take fewer than five credits and still be included in the decile rank with permission from the principal.
- Independent Studies, credit recovery, virtual learning and/or any course taken off-site **will not** be used in the calculation of a student's decile rank.
- Only courses taken by enrolled Hamden High School students will be included in decile ranking.
- A Diploma of Distinction will be awarded to graduates with a non-weighted grade point average of 3.5 or higher.
- Students may access decile rank through Naviance (weighted and non-weighted) at the end of their sophomore and junior years.
- A weighted GPA will be determined for each senior after the first semester of his or her senior year for the
 purpose of decile rank for college applications. Final graduation rank will be determined at the completion
 of the first semester of the senior year.
- Students who seek to accelerate the graduation process and graduate in less than four years will not be ranked with the senior class. These students will be given equivalent decile ranks for purposes of college applications and scholarships. Accelerated students will not displace seniors in the ranking process.
- Beginning school year 2022-2023 all Physical Education courses taken from this point forward are not calculated toward weighted GPA.

NAVIANCE FAMILY CONNECTION

Naviance Family Connection is a comprehensive website used for Student Success Planning. All students are given a private account and introduced to the site by the Counseling Office. Within their account, students build resumes, complete online surveys, manage timelines, research careers and colleges and create plans for their future. Students must keep their password confidential as their Naviance account contains personal information. Seniors use the account to designate which colleges should receive their transcripts; these are sent electronically through the program. Access to the site is available through a link at the HHS website>Counseling Department>College and Career or at http://connection.naviance.com/hamden. Parents/Guardians can access non- private information on the site (college information, rep visits, regional/national scholarships, enrichment programs, etc.) by using a quest password, Macavity.

HONOR ROLL

An Honor Roll for each grade (9th, 10th, 11th and 12th) is issued following each marking period. Students with a grade point average of 9.0 to 9.99 will be on the HONOR ROLL. Students with a grade point average of 10.00 or higher will be on the HIGH HONORS HONOR ROLL. **If a student has an "Incomplete" at the time that grades are reported or any grade below a "C-" average, he or she will not be included in Honor Roll determination.**

A+ = 97-100	B+ = 87-89	C+ = 77-79	D+ = 67-69
12 pts	9 pts	6 pts	3pts
A = 93-96	B = 83 - 86	C = 73-76	D = 63-66
11 pts	8 pts	5 pts	2 pts
A- = 90-92	B- = 80 - 82	C- = 70-72	D- = 60-62
10 pts	7 pts	4 pts	1 pt

AWARDS & SCHOLARSHIPS

12th GRADE ACADEMIC CORD AWARDS

Senior Cords are awarded to students demonstrating academic excellence throughout their high school career, including the final semester of senior year. Criteria for each department is outlined below.

Department	Criteria
English	Progress toward successful completion of 4.5 credits in English with a cumulative average of 93% or better.
Social Studies	Progress toward successful completion of 4 credits in Social Studies with a cumulative average of 93% or better. Students must have completed Modern World History, Civics or AP Government, and US History (any level).
Math	Progress toward successful completion of 4 credits in Math with a cumulative average of 93% or better. Students must have completed Algebra 2.
Science	Progress toward successful completion of 4 credits in Science, including Biology, with a cumulative average of 93% or better.
World Language	Progress toward successful completion of 4 credits in World Language with a cumulative average of 93% or better.
Health/PE	Progress toward successful completion of 1.5 credits in Physical Education with a cumulative average of 97% or better. Additionally, students eligible for the award must have no discipline record within the Physical Education classroom and/or school (Sportsmanship Standard).
CTE	Progress toward successful completion of 2.5 credits in CTE with a cumulative average of 95% or better. Additionally, any student earning a collegiate Certificate of Associates Degree in HECA is eligible.
Fine Arts (Visual Arts)	Progress toward successful completion of 1.5 credits in Visual Arts with a cumulative average of 93% or better. Additionally, students must have demonstrated honesty, leadership, integrity, responsibility and a passionate interest in the Visual Arts.
Fine Arts (Music)	Qualification for and fulfillment of obligations for the National Music Honor Society (Tri-M). This includes both academic and music achievement, and comes with a volunteerism component that must be reached.
Fine Arts (Theatre)	Progress toward successful completion of 1.5 credits in Theatre with a cumulative average of 93% or better. Additionally, students must have demonstrated honesty, leadership, integrity, responsibility and a passionate interest in Theatre.

SENIOR SCHOLARSHIPS

Each year scholarships are given to deserving high school seniors by foundations, civic organizations, families, and clubs. Seniors may apply for all of the scholarships for which they are eligible. The applications for local scholarships typically opens in March, with announcements of application deadlines available through the Counseling Office. Other scholarships are made to seniors who are nominated by the faculty.

There are many scholarships, loan funds, grants and other educational aids offered by universities, colleges, foundations, private organizations and the federal and state governments. Seniors should see their school counselor for specific information and recommendations for tests to take and places to apply for assistance. Current scholarship information is maintained in the Counseling Office and updated regularly in Naviance.

ATHLETIC PROGRAMS

ATHLETIC PROGRAM

Hamden High School offers a variety of athletic programs that afford the student athletes many opportunities to compete in the Southern Connecticut Athletic Conference and within the State of Connecticut. The following represent the programs offered:

- Baseball
- Golf
- Basketball Cheerleading
- Cross Country

Gymnastics

- Ice Hockey
- Indoor Track
- Lacrosse
- Soccer

Softball

Swimmina

- Tennis
- Track
- Volleyball

Students who wish to try out for and be members of athletic teams must comply with the school rules regarding eligibility. In addition to complying with C.I.A.C. rules on athletics, students who wish to try out for and become a member of an interscholastic team must comply with the following rules.

- Student athletes must adhere to the academic guidelines established for all full time students at Hamden High School..
- A student must pass 4 Carnegie units on his or her most recent report card to participate in practice or games with our school teams. The final grade will be used for eligibility purposes over a Marking Period grade for half-year classes. The final grades of the previous grade will be used for students entering 10th, 11th and 12th grades for fall athletes.
- Ten days after the close of the marking period, all Incomplete grades are to be changed to a letter grade. 3.
- A Withdrawal Failure (WF) is the same as an "F". Student/athletes will be cleared or denied eligibility when 4. report cards are issued or 14 calendar days after the close of the marking period.

NCAA RULES AND REGULATIONS

DIVISIONS I INITIAL-ELIGIBILITY REQUIREMENTS

CORE COURSES (16)

Sixteen (16) Core Courses are required (see chart on page 58). Ten (10) Core Courses completed before the seventh semester; seven(7) of the 10 must be in English, Math or Natural/Physical Science. These courses/grades are "locked in" at the start of the seventh semester (cannot be repeated for grade-point average [GPA] improvement to meet initial-eligibility requirements for competition).

TEST SCORES

- Students must present a corresponding test score and core-course GPA on the sliding scale provided on the NCAA website.
- **SAT:** Critical Reading and Math sections.
- Best subscore from each section is used to determine the SAT combined score for initial eliqibility.
- **ACT:** English, Math, Reading and Science sections.
- Best subscore from each section is used to determine the ACT sum score for initial eliqibility.
- All ACT and SAT attempts before initial full-time collegiate enrollment may be used for initial eligibility.

CORE GRADE-POINT AVERAGE

- Only core courses that appear on the high school's List of NCAA Courses on the NCAA Eligibility Center's website (<u>www.eligibilitycenter.org</u>) will be used to calculate your core-course GPA. Use this list as a guide.
- Students must present a corresponding test score (ACT sum score or SAT combined score) and core-course GPA (minimum 2.300). Core-course GPA is calculated using the **best 16 core courses** that meet both progression (10 before seventh semester; seven in English, Math or Science; "locked in") and subject-area requirements.

Division II Initial-Eligibility Requirements CORE COURSES

- Division II currently requires 16 Core Courses
- To become a full or partial qualifier for Division II, all college-bound student-athletes must complete the 16 core-course requirements.

Test Scores

- Division II currently requires a minimum SAT score of 820 or an ACT sum score of 68.
- Division II will use a sliding scale to match test scores and core-course grade-point averages (GPA).
- The SAT score used for NCAA purposes includes only the Critical Reading and Math sections. The writing section of the SAT is not used.
- The ACT score used for NCAA purposes is a sum of the following four sections: English, Mathematics, Reading and Science.
- When you register for the SAT or ACT, use the NCAA Eligibility Center code of 9999 to ensure all SAT and ACT scores are reported directly to the NCAA Eligibility Center from the testing agency. Test scores that appear on transcripts will not be used.

Grade-Point Average

- Be sure to look at your high school's List of NCAA Courses on the NCAA Eligibility Center's website
 (www.eligibilitycenter.org). Only courses that appear on your school's approved List of NCAA Courses will
 be used in the calculation of the core GPA. Use the list as a guide.
- The current **Division II** core GPA requirement is a minimum of 2.000.
- **Division II** core GPA required to be eligible for competition is 2.200.
- The minimum **Division II** core GPA required to receive athletic aid and practice as a partial qualifier is 2.000.
- Remember, the NCAA core GPA is calculated using NCAA core courses only.

Division I

16 Core Courses

- 4 years of English
- 3 years of Mathematics (Algebra I or higher)
- 2 years of Natural/Physical Science (1 year of Lab if offered by the high school)
- year of additional English, Mathematics or Natural/ Physical Science.
- 2 years of Social Sciences
- 4 years of additional courses (from any area above, World Language or comparative Religion/ Philosophy

Division II

16 Core Courses

- 3 years of English
- 2 years of Mathematics (Algebra I or higher)
- years of Natural/Physical Science (1 year of Lab if offered by the high school)
- years of additional English, Mathematics or Natural/ Physical Science.
- 2 years of Social Sciences
- 4 years of additional courses (from any area above, World Language or comparative Religion/ Philosophy

SAFETY

Emergency Operations

During the year, HHS will have multiple school safety drills to prepare for an emergency including, but not limited to, fire drills and lockdown drills. Should a real emergency or disaster situation ever arise in our area while school is in session, we want you to be aware that the schools have made preparations to respond effectively to such situations. Hamden Public Schools has a detailed emergency operations plan which has been designed to respond to a major catastrophe.

Student Responsibilities During ANY Emergency:

- 1. Students should listen to staff directions at all times.
- 2. Students should refrain from using their cell phones and have them on quiet mode.
- 3. Students should remain quiet.

Morning Safety Screening/Metal Detectors

To ensure everyone's safety, the school administration and security staff may use metal detecting devices during the school day and at all school activities. Each morning, all students entering the building must be screened for items considered dangerous to have in school using the following procedures:

- 1. Place the following items in the plastic bag or bin provided BEFORE entering school. Place plastic bag/bin on table to be checked by staff/security.
 - Laptops/chargers
 - Cell phones/chargers
 - 3-ring notebooks/notebooks with metal
 - Some jewelry and/or watches
 - Metal containers such as water bottles, spray deodorant, etc.
 - Small purses/wallets with zippers, buckles, etc.
 - Aluminum foil, canned beverage
- 2. Students setting off the detectors must step aside and check themselves and backpacks to determine what has caused the unit to alarm.
- 3. Proceed through metal detector again. If the unit continues to alarm, the student and bag will be checked by staff.

^{*}Any kind of smoking paraphernalia and/or drugs are NEVER allowed on campus. If these items are found, they will be confiscated and the student's administrator will be notified.

^{*}Any sports or band equipment must be put in a locker upon entering the building or an area where you have been given permission to use. (bats, racquets, etc. should not be carried around the school).

ATTENDANCE

Reporting Attendance

- All absences should be reported to the appropriate House Clerk by a parent/guardian.
- Medically excused absences will be entered into Powerschool upon receipt of a doctor's note. Please submit doctor's notes via email at ecuomo@hamden.org.

State Board of Education policy states:

"A student is considered to be "in attendance" if present at their assigned school, or an activity sponsored by the school (e.g., field trip), for at least half of the regular school day."

The State Board of Education definitions establish two levels of criteria for an absence to be considered an excused absence:

Level	Total # of Days Absent*	Acceptable Reasons for a Student Absence to Be Considered Excused	Documentation Required within 10 Days
1	One through nine	Any reason that the student's parent or guardian approves.	Parent or guardian note only.
2	10 and above	 Student illness (Note: to be deemed excused, an appropriately licensed medical professional must verify all student illness absences, regardless of the absence's length). Student's observance of a religious holiday. Death in the student's family or other emergency beyond the control of the student's family. Mandated court appearances (additional documentation required). The lack of transportation that is normally provided by a district other than the one the student attends (parental documentation is not required for this reason). Extraordinary educational opportunities preapproved by district administrators. (Opportunities must meet certain criteria. See below for details). 	Parent or guardian note and in some cases additional documentation (see details of specific reason).

^{*} Note: The total number of days absent includes both excused and unexcused absences.

Only when a parent/guardian calls a student out of school for any reason, the absence will be excused for the first nine absences. Only when a parent/guardian calls a student out on the 10th day and beyond, the absences will be considered unexcused unless they meet the above and below criteria.

ATTENDANCE

- a. School-sponsored activity, including approved school assemblies
- b. College visitations (a signed letter/email message from the university on its letterhead must be turned in to the House Administrator)
- c. Medical appointments (documentation is needed)
- d. Family hardships and other family emergencies as approved by the House Principal
- e. Mental Health Wellness Days (2 max; nonconsecutive) defined as a school day on which a student attends to the student's emotional and psychological well-being instead of attending school. Upon their return from a Mental Health Wellness day, students will meet with a school professional to assess their well-being."
- A. Excused Absences: An excused absence, when verified, will not be a basis for the loss of a student's credit. Students are required to bring a written excuse to school on the day of their return.
- B. **Unexcused Absences**: Excessive unexcused absences as defined in this regulation may lead to Loss of Credit.
- C. Absence Limit Loss of Credit (LOC): No student may receive credit for a course if they accumulate absences in excess of 18 days in a full-year course and in excess of 9 days in a half-year course (Please note this does not include excused absences as listed above. Students who lose credit may appeal for restoration of credit. Denial of course credit because of excessive absences does not affect course grades. In such cases, course grades appear on both the report card and the final transcript with an indication that credit is lost because of excessive absences per Board of Education policy. No credit toward graduation or distribution requirements or class rank is awarded.

CLASS CUT

A cut is defined as any unauthorized absence from the entire class or an unexcused absence if more than 10 minutes late to class. Students will receive a zero participation grade for the class period. Missed work, including tests and quizzes, may not be made up. THREE_Class-Cuts-are-equivalent-to-a-Loss of Credit. Credit may be restored if the teacher recommends restoration, the student continues to attend class, and passes the class.

Students' Responsibilities

- 1. Attend all classes.
- Be on time to all classes.
- 3. Obtain and give proper documentation for all absences upon return to school (example: a parent/guardian writes a note for three or less absences and a doctor writes a note for more than three consecutive absences) to the appropriate House Principal.
- 4. Follow attendance procedures.
- 5. Within five days of notification of Loss of Credit, initiate an appeals process when notified of Loss of Credit (Restoration of Credit form returned to teacher). If the form is not returned to the teacher, the credit will not be restored.
- 6. Students may submit assignments up to three days late, with a reduction of 10 points per date late. After three days, the assignment receives 0 points.
- 7. Keep track of absences.
- 8. Notify teachers of foreseeable absences.
- 9. Regularly review academic and attendance information on PowerSchool

CO-CURRICULAR ACTIVITIES

Student Ambassadors

Advisor: Mr. Scott Trauner

Membership: Students previously identified through House Leadership. Additional students in grades 9-12 with

demonstrated leadership potential and nominated by House Principals and/or other staff members; students must have been in good academic standing in ALL classes during the 2022-23 school year.

Purpose: To provide student leadership, direction, and voice in our efforts to build a positive and welcoming school

environment.

Special Events: Throughout the school year, the group will have a special partnership with The Anti-defamation

League, which will involve Peer Leadership Training, the Names Can Really Hurt Us program, and work towards designating HHS as a No Place for Hate school. Other events will include Freshman Orientation,

Parent Conferences, 8th grade tours, and others.

CLASS OFFICERS

Every class in Hamden High School elects five class officers who are responsible for all of the business, fundraisers and social activities of the class. The officers are elected in May by the sophomore, junior, and senior classes and in the fall by the freshman class. Each student who wishes to run for office must obtain recommendations from two teachers and his or her House Principal. Every student seeking class office must have and maintain an average of "C" without failing any courses. The schedule for class elections with appropriate dates and timelines will be available in March in all administrative offices. Students must adhere to posted deadlines to be eligible to run for class office.

The following is a list of faculty Class Advisors at Hamden High School:

CLASS OF 2023 Seniors Advisors: Mr. Chris Thomas and Ms. Caroline Schoenwald	CLASS OF 2024 Juniors Advisors: Mr. Michael Migliore and Mrs. Danielle Fetherston
CLASS OF 2025 Sophomores Advisors: Ms. Janine Gaffney and Ms. Elisa James	CLASS OF 2026 Freshmen Advisors: Mrs. Stefanie McClure and Ms. Danielle Gentile

STUDENT CLUBS & ORGANIZATIONS

The following is a list of the clubs and organizations available to HHS students. Please see the full Green and Gold Guide on the school website for complete information.

ANIME CLUB Advisor: Mr. Dan DeNicolo	ASIAN WORLD PRIDE CLUB Advisor: TBD
BLACK AND HISPANIC STUDENT UNION	BRIDGE BUILDERS CLUB
Advisor: Mr. Lamond Battle	Advisor: Ms. Judith Campbell
CHAMBER CHOIR Advisor: Mr. Daniel Balint	DEBATE TEAM Advisor: Mr. Mark Gabriel
DIGITAL ART CLUB Advisor: Ms. Molly Hennessy	ECO CLUB Advisor: Ms. Melissa Cowan
GENDER EQUALITY CLUB	GLOBAL YOUTH ACTIVISTS
Advisor: Ms. Elizabeth Young	Advisor: Mrs. Danielle Fetherston
HAMDEN THEATER – MAINSTAGE ENSEMBLE	HEALTH PROFESSIONS CLUB
Advisor: Ms. Marydell Merrill	Advisors: Mrs. Ann Marie Aguiar
HUMAN RELATIONS CLUB	ITALIAN CLUB
Advisor: Mrs. Connie LaFemina	Advisors: Mrs. Gina Lidzbarski and Mrs. Paula Rochniak
JAZZ BAND AND JAZZ COMBO	MARCHING BAND – COLOR GUARD
Advisor: Mr. Aaron Barkon & Ms. Katherine Socha	Advisor: Caroline Schoenwald
MATH TEAM	MOCK TRIAL TEAM
Advisor: Ms. Chludzinski	Advisor: Mr. Arnold Aranci
NATIONAL HONOR SOCIETY	P.A.W.S.
Advisors: Ms. Christine Frumento & Ms. Christina Annunziato	(Protection of Animal Welfare and Shelter) Advisor: Mrs. Ann Marie Aguiar
NATIONAL WORLD LANGUAGE HONOR SOCIETY	P.R.I.D.E.
Advisors: Mr. William Auriemme & Ms. Glenda Lisko	(Promoting Respect Individuality Diversity and Equality) Advisor: Ms. Cullen & Mr. McCarthy
RED CROSS CLUB	PING PONG CLUB
Advisors: Mr. Michael Cebula	Advisor: Mr. Jenkins
ROBOTICS TEAM	SAVE PROMISE CLUB
Advisor: Mr. Dan DeNicolo	Advisors: Ms. Jodi Chodos and Ms. Ann Stiltner
SCHOOL PUBLICATIONS - THE DIAL	SPANISH CLUB
Advisors: Ms. Elizabeth Alexander and Ms. Elizabeth Young	Advisors: Mrs. Erica Torruellas and Ms. Janice Mira-Keenan
SKI & SNOWBOARD CLUB	TECHNOLOGY STUDENT ASSOCIATION (TSA)
Advisor: Dr. Elisa James & Ms. Janine Gaffney	Advisor: Mr. Dean DelGiudice
UNIFIED FRIENDS CLUB Advisor: Mr. Steve DelGrego	WRITER'S CLUB Advisor: Mr. Richard Pershan
<u> </u>	
ANIME CLUB Advisor: Mr. Dan DeNicolo	STEP TEAM Ms. McCray-Price
. G. Son Till Ball Bollicolo	·

HHS PBIS MATRIX

Positive Behavioral Interventions and Supports

		T Ositive Benavioral interventions and oupports																		
in the School Community	Engaged	9	liae sead ino:	to be				Safety	Insist			Everyone	Respect	-			Present and Prepared	٦		
★ Be an active & mindful participant in the lesson	* Be Kind and use manners	Be an upstander versus a bystander	* Show integrity & take pride in your work	Set personal goals & advocate for yourself	* Monitor your academic progress	Use appropriate language and volume			Report concerns to an adult or anonymous tip line (See Something Say Something)	★ Demonstrate self- control at all times	* Followdirections	★ Follow classroom & school expectations / norms	 Be mindful of others & school property 	Embrace diversity & multiculturalism	* Keep area clean	earbuds, etc)	materials Store personal technology (phone	* Take a direct route to your location	* Be on time	Classroom
★ Say "Hello" & greet others	★ Be Kind and use manner	Be an upstander versus a bystander			★ Limit time out of classroom	Use appropriate language and volume	locked	★ Identify yourself to staff when asked ★ Keen doors closed &	Report concerns to an adult or anonymous tip line (See Something Say Something)	★ Demonstrate self- control at all times	* Follow directions		* Be mindful of others & school property	★ Embrace diversity & multiculturalism	* Keep area clean		★ Have an active & current pass	* Take a direct route to your location	* Be on time	Hallways & Stairwells
★ Offer assistance to peers/staff	* Be Kind and use manners	Be an upstander versus a bystander			Use time wisely to complete academic work	Use appropriate language and volume		Remain in seat until bell rings	Report concerns to an adult or anonymous tip line (See Something Say Something)	★ Demonstrate self- control at all times	* Follow directions	★ Follow study hall & school expectations / norms	* Be mindful of others & school property	* Embrace diversity & multiculturalism	* Keep area clean	study hall	* Have all learning materials	* Take a direct route to your location	* Be on time	Study Hall
★ Say "Hello" & "Thank you" to others	* Be Kind and use manners	Be an upstander versus a bystander			* Express gratitude to staff	Use appropriate language and volume			Report concerns to an adult or anonymous tip line (See Something Say Something)	★ Demonstrate self- control at all times	* Follow directions		Be mindful of others & school property	* Embrace diversity & multiculturalism	* Keep area clean		* Attend your assigned lunch	* Take a direct route to your location	* Be on time	Cafeteria
Maintain a clean bathroom for others	* Be Kind and use manners	Be an upstander versus a bystander			★ Limit time out of classroom	Use appropriate language and volume			Report concerns to an adult or anonymous tip line (See Something Say Something)	★ Demonstrate self- control at all times	* Follow directions		Be mindful of others & school property	* Embrace diversity & multiculturalism	* Keep area clean		Get approval to have an active & current pass	* Take a direct route to your location	* Be on time	Bathroom
★ Say "Hello" & "Thank you" to driver	* Be Kind and use manners	* Be an upstander versus a bystander			Be courteous/ respectful to the bus driver	Use appropriate language and volume			Report concerns to an adult or anonymous tip line (See Something Say Something)	★ Demonstrate self- control at all times	* Follow directions	★ Follow bus expectations and norms	* Be mindful of others & bus property	* Embrace diversity & multiculturalism	* Keep area clean		* Have all learning materials	* Take a direct route to your location	* Be on time	Bus
* Attend events & show school spirit	* Be Kind and use manners	Be an upstander versus a bystander		Be a "fan" not a "fanatic"	Have a prompt ride home when activity is done	Use appropriate language and volume	* Keep doors closed & locked	Remain in designated area with adult supervision	Report concerns to an adult or anonymous tip line (See Something Say Something)	★ Demonstrate self- control at all times	* Follow directions	★ Follow extracurricular expectations and norms	* Be mindful of others & school property	Embrace diversity & multiculturalism	* Keep area clean	* Have a purpose or leave the building	★ Have all necessary materials / equipment	* Take a direct route to your location	* Be on time	Extracurricular
Say "Hello" & "Thank you" library staff	★ Be Kind and use manners	* Be an upstander versus a bystander			Sit in your own chair & push it in when you leave	Use appropriate language and volume		Check in & out with LMC staff	Report concerns to an adult or an ording to ine anonymous tip line (See Something Say Something)	★ Demonstrate self- control at all times	* Follow directions	★ No eating; water must be in closed container	* Be mindful of others & school property	* Embrace diversity & multiculturalism	* Keep area clean		★ Get approval to have an active & current pass	* Take a direct route to your location	* Be on time	Library Media Center

INFRACTIONS/CONSEQUENCES

Administration reserves the right to assign alternate, comparable consequences at their discretion. The list below is not inclusive of all possible infractions.

ANY INFRACTION CAN ALSO LEAD TO EXCLUSION FROM SCHOOL EVENTS.

ISS AND OSS WILL NOT COUNT AS AN UNEXCUSED ABSENCE TOWARDS HHS ATTENDANCE

Note: ISS=In-School Suspension, and, OSS=Out-of-School Suspension.

Three Levels of Infractions:

- **Level 1 Minor** → Staff Member Correction & Redirection
- **Level 2 Major** → Administration Investigates and Processes
- **Level 3 Emergent Major** → Emergent Major Infractions require <u>immediate</u> administrative attention.

Level 1 - Minor

Staff Member Correction and Redirection

- Cheating/Plagiarism: copying another's assignment, using notes on assessment when prohibited, using unauthorized technology on assessment
- **Defiance:** not listening/following directions, refusal to do work, sleeping/head down, leaving the room without permission, refusal to transition
- **Disrespect:** Interrupting others during instructional time not resulting in significant loss of time. Backtalk, mocking/making fun of others, gesturing at staff
- **Disruption:** eating, talking during instruction, out of seat, noise-making, throwing items, unprepared for class, inappropriate use of furniture/classroom fixtures (behavior causing loss of instructional time)
- **Dress Code:** depicts or advocates violence, criminal activity, use of alcohol or drugs, pornography or hate speech. Contains or can be construed to be racist, lewd, vulgar, or obscene, defamatory, or threatening
- **Inappropriate Language:** unintentional or conversational swearing/profanity, name-calling, inappropriate non-sexual gestures
- **Physical contact:** horseplay, chest-bumping, slap boxing, tripping, throwing things at others, incidental contact, posturing
- Property Misuse/Vandalism: Low-intensity misuse of property, damaging bulletin boards, writing on walls/ furniture/ locker/ bathroom stalls
- Safety: running and making incidental contact
- Tardy: student arrives late to class without a pass less than 10 minutes after the bell
- **Technology Violations:** using cell phone, earbuds in ears, student visits inappropriate websites/access to illicit materials (games/videos)

Level 2 - Major

Administration Investigates and Processes

- Chronic Minor: three (3) documented Level 1 infractions & interventions logged in PowerSchool; indicates failure of student to comply/change behavior
- Climate & Community Infraction: failure of student to identify themselves to staff, evading staff attempting to redirect student, or other minor offenses in common areas (hallways, café, auditorium, arrival and dismissal,

INFRACTIONS/CONSEQUENCES

passing), failure to report to café during lunch, pattern of chronic hallway roaming, moving toward fights/altercation

- **Defiance/Non-Compliant:** repeating minor defiance/ non-compliance, behavior that results in significant disruption (after multiple failed interventions) of learning environment, failure to serve a teacher consequence
- **Disrespect to Staff:** inappropriate language, gesturing/posturing, aggression towards staff, ignoring teacher/staff directive
- **Technology Violations:** recording fights/altercation, recording/picture-taking staff without consent, accessing inappropriate websites (pornography)
- Safety: refusal to disperse during/after a fight, chronic running that may cause a significant safety concern or physical contact, leaving the classroom/building without permission, propping doors open, allowing unauthorized people to enter the building, opening windows
- Class Cut/Missing: student late to class more than 10 minutes without a pass, leaving class without permission, additional resources needed to find student or escort them
- Inappropriate Language/Repeated: verbal abuse, hateful speech, vulgar language, racial slurs, inappropriate/obscene behavior, harassment, sexual explicit comments
- **Bullying/Harassment/Cyberbullying:** intimidation, stalking, intentionally targeting someone, threatens to cause harm, spreading rumors, instigating conflict, taunting, taking or breaking one's items, any coercive behavior that is unwanted and is a result of discrimination
- Failure to serve Detention/ISS: detention or ISS not served on the date assigned

Administration will investigate and process referrals for major infraction; responses are at administrator's discretion.

Level 3 - Emergent Major

Administrator must take immediate action / notification

Administration will investigate and process referrals for emergent major infraction; responses are at administrator's discretion.

- Alcohol use/suspicion/possession/distribution
- Arson / fire paraphernalia
- Assault of staff or student
- Bomb threat/false alarm/school threat
- Burglar /Breaking and Entering
- Bus / bus stop infractions
- Child Pornography
- Drug use/manufacturing/sale/possession/ distribution/paraphernalia
- Extortion/theft by threat
- Fraternity/Sorority/Gang related activities
- Fighting
- Larceny
- Loitering on school grounds after dismissal/returning prior to 2:10 (Not supervised by an adult)
- Parking Violation
- Physical Contact/Aggression
- Possession of Weapon

- Possession of and/or igniting fireworks
- Possession/Use of a deadly weapon
- Pulling fire alarm
- Selling of items without proper authorization
- Sexual Battery / Indecent Exposure
- Sexual or Racial Harassment/Misconduct
- Sexual, racial and/or discriminatory slurs
- Smoking/Vaping/Chewing Tobacco
- Social Media Disruptions
- Stealing/Theft- General/Personal
- Suspicion of being under the influence of drugs or alcohol
- Threats
- Threatening Staff
- Tobacco use/possession/distribution/vaping
- Trespassing
 - Persons Property Damage/Vandalism/ Destruction of School Property
- Other Legal issues

SOCIAL MEDIA, SEXUAL HARASSMENT, & POLICIES

SOCIAL MEDIA

HHS staff will investigate student usage of Social Media on school property or at school sponsored events, when:

- 1. School officials reasonably forecast that such use shall interfere or disrupt the effective operation of the school or school sponsored activities/events; or
- 2. Such use is used to engage in libelous, defamatory, obscene, profane, vulgar or similarly inappropriate communications or bullying; or
- 3. Such use advocates or encourages illegal activity or endangers the health or safety of students, staff or others; or
- 4. Such uses infringes upon the rights of others, violates the law, Board Policies and/or other school rules or regulations.

Use of Social Media off schools grounds when such use meets the criteria described above and is seriously disruptive to the educational process will be investigated. Students who violate this policy will be subject to school discipline.

SEXUAL HARASSMENT

Sexual harassment is against state and federal laws and should be reported to the building principal. It is unwelcome sexual attention from peers, teachers, staff or anyone with whom the victim may interact. Sexual harassment, whether verbal or physical, includes but is not limited to the following:

- 1. Insulting or degrading sexual remarks or conduct;
- 2. Threats or suggestions that an individual's submission to or rejection may adversely impact one's educational performance and/or create an intimidating, hostile or offensive educational environment;
- Spreading sexual gossip;
- 4. Unwanted sexual comments;
- 5. Pressure for sexual activity; and,
- 6. Any unwanted contact of a sexual nature.

BULLYING POLICY

"Bullying" means an act that is direct or indirect and severe, persistent or pervasive which:

- 1. Causes physical or emotional harm to an individual,
- 2. Places an individual in reasonable fear of physical or emotional harm,
- 3. Infringes on the rights and opportunities of an individual at school

Bullying shall include, but need not be limited to a written, oral or electronic communication or physical act or gesture based on any actually or perceived differentiating characteristic such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity or expression, socioeconomic status, academic status, physical appearance, or mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics. (The student against whom the activity is directed must be attending school in the same district as the student engaged in the activity)

NON-DISCRIMINATION POLICY

The Hamden Board of Education affirms a continuing policy of equal access to programs and activities and equal opportunities regardless of age, sex, race, color, religion, marital status, national origin, social economic status, sexual orientation, or physical handicap. (**Title VI of the Civil Rights Act of 1964**)

The Hamden Board of Education agrees to comply with **Title IX of the Education Amendments of 1972, the Americans with Disabilities Act of 1991 and the Rehabilitation Act of 1973,** and the regulations promulgated pursuant thereto, and **Section 504 of the Rehabilitation Act** which prohibits discrimination against the handicapped.

The Hamden Board of Education authorizes the superintendent to designate an administrator as compliance officer. The Board will, at least annually, notify all students, parents and employees of the name, address and telephone number of the compliance officer and of the procedures for processing grievances.

WHO TO CONTACT WHEN YOU NEED ASSISTANCE

HAMDEN HIGH SCHOOL

203-407-2040

- Grades
- Academics

Contact:

Classroom Teacher

- Attendance
- Discipline
- Safety

Contact:

House Principal

Idyer@hamden.org mrichardson@hamden.org strauner@hamden.org twillis@hamden.org

- Bus Info
- Working Papers
- Graduation

Contact:

Main Office Staff

mkleffke@hamden.org

- Schedules
- College Applications
- Career Planning
- NCAA Information
- Scholarship

Contact:

School Counselor

krosario@hamden.org cscarpati@hamden.org jtulacro@hamden.org clafemina@hamden.org jgaffney@hamden.org tjacobson@hamden.org asalerno@hamden.org mturski@hamden.org

- Lunch Forms
- Locker Information
- Obligations
- Acceptable Use Form (Technology)
- Early Dismissal/Late Arrival Pass

Contact:

House Clerk

zsweeney@hamden.org edevaney@hamden.org

WHO TO CONTACT WHEN YOU NEED ASSISTANCE

HAMDEN HIGH SCHOOL

203-407-2040

Curriculum

Contact:

Coordinators & Directors

CTE and School Counseling:

dcocchiola@hamden.org

English: **TBD**

Fine Arts: Idellavalle@hamden.org

tkurczewski@hamden.org

Math:

PE and Health:

aforcucci@hamden.org

Science:

tstockwell@hamden.org

Social Studies: ivienneau@hamden.org

World Languages and ESOL: elapman@hamden.org

Secondary Special Education: cpapallo@hamden.org

Testing: NGSS **PSAT** SAT

Contact:

emcclain@hamden.org

Contact:

Health

Issues

School Nurse

jalicki@hamden.org ecuomo@hamden.org inewall@hamden.org

School Based Health Center

swyner@cornellscott.org

Athletics

Contact:

Athletic Director

tdver@hamden.org

Athletic Clerk

mchapelle@hamden.org

Adult Education

Contact:

Director

Igallicchio@hamden.org

Clerk

mblue@hamden.org

- Laptop Issues
- Technology
- Google Classroom

Contact:

Media Center Specialists

lfasulo@hamden.org ejames@hamden.org